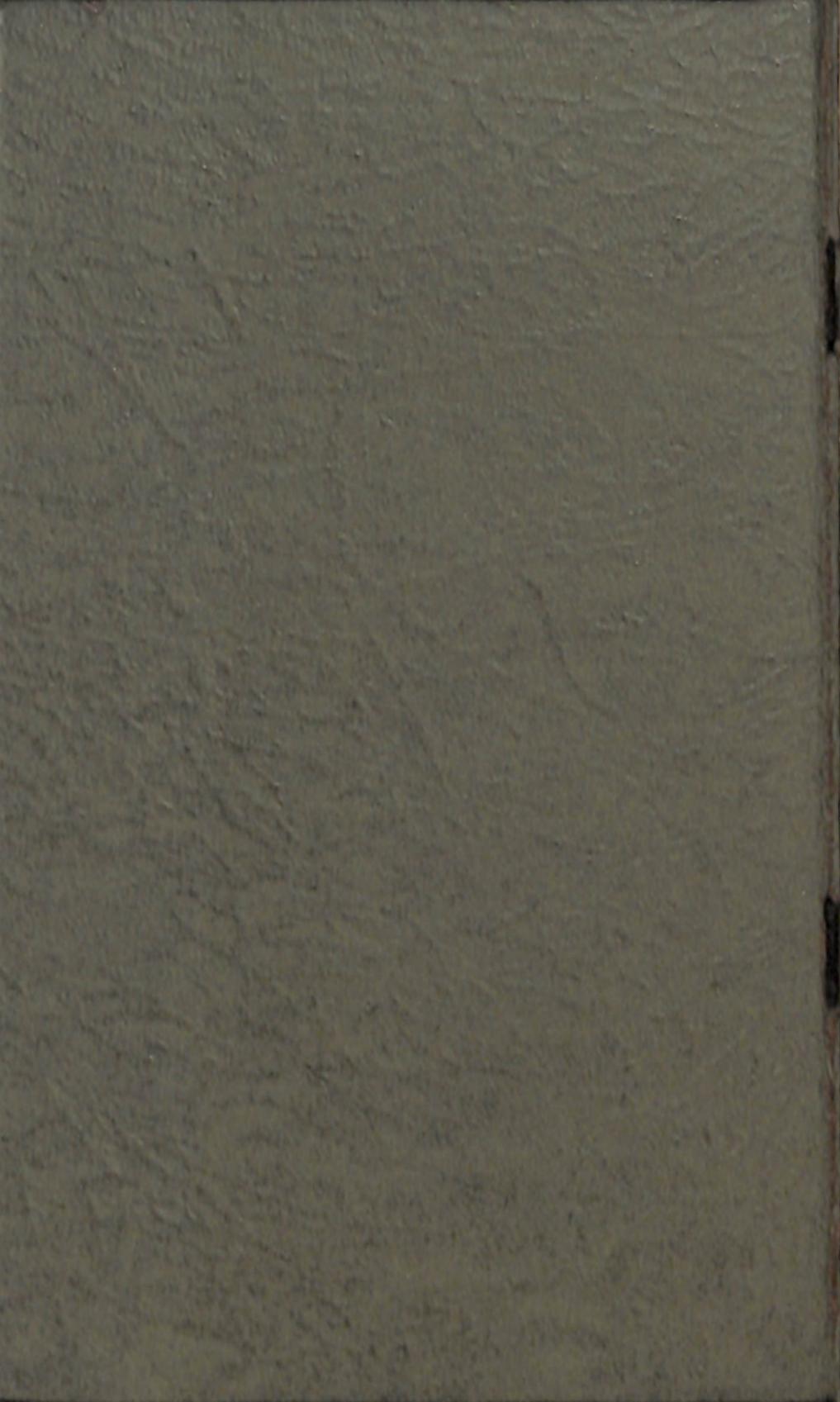


BY-LAWS OF
Raleigh Chapter,
No. 10

Royal Arch Masons



Raleigh, N. C.



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No. 10

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Raleigh, N. C.

PRESS OF OXFORD ORPHANAGE

BY-LAWS

ARTICLE I.

NAME

SECTION 1. This Chapter shall be known and styled Raleigh Chapter, No. 10, Royal Arch Masons, of the City of Raleigh, N. C., and is working under the authority of a charter granted by the Grand Royal Arch Chapter of the State of North Carolina, bearing date of June 24, 1826.

ARTICLE II.

OFFICERS

SECTION 1. The elective officers of this Chapter shall consist of the Excellent High Priest, King, Scribe, Treasurer, Secretary, Captain of the Host, and three Trustees, all of whom (excepting two of the Trustees) shall be annually elected, by ballot, at the Annual Convocation in March. A majority of the votes cast shall be necessary to elect. One member of the Board of Trustees shall be elected, by ballot, at each Annual Convocation, who shall hold for a term of three years. The Excellent High Priest shall appoint, as soon after his election as practicable, the following officers: Principal Sojourner, Royal Arch Captain, Master of the Third, Second and First Veils, and Sentinel.

SEC. 2. The officers, both elective and appointive, shall be installed at the Annual Convocation in March, or at such time thereafter as the Chapter may, agreeably to the Laws and Regulations of the Grand Chapter, direct. All officers shall serve until their successors are elected and installed.

SEC. 3. Any member in good standing, who is not in arrears for dues, is eligible for any office in the Chapter.

SEC. 4. It shall be the duty of every companion accepting office to be present at each convocation, or furnish a substitute duly qualified to perform the duties of the office.

ARTICLE III.

CONVOCATIONS

SECTION 1. The stated convocations of this Chapter shall be held on the first and third Tuesdays in each month, at the Masonic Hall, in the City of Raleigh, N. C., from April 1 to October 1 at 8:00 p. m., and from October 1 to April 1 at 7:30 p. m. Provided, however, that the stated convocation on the first Tuesday in each month may be omitted by order of the High Priest, whenever, in his judgment, said convocation may be deemed unnecessary; provided also, that, for satisfactory reasons, the High Priest may direct the Secretary to call the convocations for an earlier hour on the date of the stated convocations; provided further, that the Chapter may stand closed during the months of June, July and August.

SEC. 2. All special convocations shall be ordered by the Excellent High Priest, or such other officers as is duly authorized to act for him, at such time as he may direct. No business shall be transacted at a special convocation except that for which it is called.

SEC. 3. The Annual Convocation shall be held on the third Tuesday in March.

ARTICLE IV.

DUTIES OF OFFICERS

SECTION 1. The High Priest, King and Scribe shall exercise such authority and perform such duties as are prescribed by the Constitution and Laws of the Grand Chapter, the Ritual of the Order, and these By-Laws.

SEC. 2. The Secretary shall record the proceedings of the Chapter; make regular annual returns to the Grand Chapter as required by law; receive all moneys due the Chapter, and pay the same without delay to the Treasurer, taking his receipt therefor; keep an accurate account of all dues and fees, and prepare and present, at such times as the High Priest or Chapter may direct, a list of all members in **arrears** to the Chapter; notify companions, and such others as the High Priest may direct, of all convocations; furnish in writing to each member of every committee a list of the same, and a brief abstract of the business for which they are appointed.

SEC. 3. The Treasurer shall receive from the Secretary all moneys paid into the Chapter, and deposit the same without delay to the credit of the Chapter in such Bank or Trust Company, as the Chapter may direct; keep a true and accurate account thereof; pay all bills for which a regular warrant is drawn; also, to submit to the Finance Committee, at such times as the High Priest or Chapter may direct, all his books and vouchers for inspection and audit.

SEC. 4. The Treasurer and Secretary shall render to the Chapter, at such times as the High Priest or Chapter may direct, a full statement of its condition, so far as their respective offices are concerned.

SEC. 5. The Trustees shall have in charge the securities and all other property, including the permanent funds of the Chapter, and shall perform such other duties as may be delegated to them. The Trustees shall have authority to invest the permanent funds, from time to time, for the best interests of the Chapter, and shall, at such times as the High Priest or the Chapter may direct, report in writing on all matters relating to their trust, with detailed statements of funds and investments.

SEC. 6. The Sentinel shall perform the regular duties of his office, as established by custom, and in addition thereto shall act as Steward.

SEC. 7. All other officers, whose duties are not herein above specifically set forth, shall perform the duties prescribed by the

Constitution and Laws of the Grand Chapter, the Ritual of the Order, and such as may be delegated to them by this Chapter.

ARTICLE V.

COMMITTEES

SECTION 1. A Finance Committee, consisting of three members, shall be annually appointed by the High Priest immediately after his installation. The duties of the Finance Committee shall be to examine and audit all bills and claims against the Chapter; to approve such as, in the judgment of the Committee, ought to be paid; to examine the finances of the Chapter, inspect and audit the books and accounts of the Treasurer, Secretary and Trustees, and to report in writing thereon at such times as the High Priest or Chapter may direct.

SEC. 2. The High Priest, King and Scribe shall constitute a standing Committee on Relief, whose duty shall be to receive and examine all applications for assistance, see that all worthy companions, their widows and orphans, in sickness or distress, are aided and assisted so far as their immediate necessities may require, and report thereon to the Chapter.

SEC. 3. All Committees shall be appointed by the High Priest, unless otherwise ordered by the Chapter.

SEC. 4. It shall be the duty of special committees to report at the stated convocation next ensuing after their appointment,

but any special committee may be continued, from time to time, in the discretion of the High Priest or of the Chapter.

SEC. 5. For the more thorough and efficient conferring of the Chapter Degrees, the High Priest, King and Scribe shall constitute a standing Committee on Degree Work, whose duty shall be to have charge of the organizing, instructing and directing of a corps of workers to confer the degrees of Capitular Masonry.

ARTICLE VI.

PETITIONS FOR DEGREES AND FOR MEMBERSHIP

SECTION 1. All petitions for the Degrees or for affiliation shall be in writing, recommended by two companions, members of this Chapter, and shall be presented at a stated convocation, referred to a special committee of three for investigation, and shall lie over until the next stated convocation before it is acted upon. The investigating committee shall ascertain the qualifications of the petitioner, and shall report thereon in writing, favorably or unfavorably, which report shall be signed by a majority of the members of the committee.

ARTICLE VII.

FEES AND DUES.

SECTION 1. The fee for the degrees in this Chapter shall be thirty dollars (\$30), and a fee of five dollars (\$5) in addition thereto for the Grand Chapter Charity Fund, all of which amount (\$35) shall invariably accompany the petition.

SEC. 2. The annual dues of each member shall be three dollars (\$3), running from January 1 to December 31 of each year, payable annually in advance.

SEC. 3. The dues of new members shall commence on the first day of the month in which they connect themselves with the Chapter.

ARTICLE VIII.

NON-PAYMENT OF DUES

SECTION 1. The Secretary shall issue to every companion on the first days of January and July (or as soon thereafter as practicable) a statement of any dues payable by him for that calendar year, together with arrearages, if any there be.

SEC. 2. Any companion in arrears for dues for one year or more, and failing to pay the same by the convocation next following the issuance of this notice, shall be notified in writing, at his last known place of residence, to appear at the next regular convocation and show cause why he should not be excluded for non-payment of dues, and failing to show cause shall be declared excluded, unless excused by a vote of the Chapter.

SEC. 3. Any companion who has been excluded for non-payment of dues may be reinstated, by unanimous vote of the members present at a stated convocation, by secret ballot, and upon payment of his dues in arrearage to the date of his exclusion.

ARTICLE IX

LIFE MEMBERSHIP

SECTION 1. Any member who may pay to the Chapter the sum of Fifty Dollars (towards which sum two-thirds of the annual dues which he has paid shall be credited), or any companion who shall have been a member and paid his yearly dues for twenty-five years, or any companion who has reached the age of sixty-five years, and has been a member of this Chapter for ten years, and is square on the books for the current yearly dues, and shall pay to the Chapter one dollar (\$1), shall receive from the Secretary at the last stated convocation in December a certificate of life membership, and thereby become entitled to have his annual dues paid out of the Life-Membership Fund. Provided, that there shall not be made more life members than the income of the Life Membership Fund can take care of the per capita tax to the Grand Chapter.

SEC. 2. Any minister of the gospel, a member of this Chapter, who has been a Royal Arch Mason in good standing for ten years, may, upon payment of one dollar (\$1), and by vote of the Chapter, be elected a life member.

ARTICLE X.

DEMITS

SECTION 1. Any member in good standing may, by vote of the Chapter, and upon written request presented at a stated convocation, withdraw his membership.

ARTICLE XI.

FUNDS

SECTION 1. All moneys of the Chapter shall be divided into two funds: General and Permanent.

SEC. 2. The General Fund shall consist of the moneys collected by the Secretary for the annual dues of the companions, and all other moneys, except the Permanent Fund, and shall be disbursed by the Treasurer for the current expenses of the Chapter in the usual course of business.

SEC. 3. The Permanent Fund shall consist of the moneys collected as fees for the degrees of the Chapter, including what is now on hand, together with such moneys as shall be received from the companions for payment in full of life membership, and such sums as the Chapter may, by vote, add to it, and it shall be turned over to the Trustees of the Chapter for safe keeping and investment. Only the income from this fund shall be used for current expenses, and the principal shall always be kept intact for the purposes above set out. The income from this fund shall be paid by the Trustees into the General Fund, unless otherwise ordered by the Chapter.

SEC. 4. Until the Permanent Fund reaches a sum, where the income from the same is sufficient to pay the Grand Chapter per capita tax on the entire membership of the Chapter, there shall be no diversion of the moneys received from the fees for the degrees to other funds or purposes. When that sum is reached, these fees may

be appropriated to other objects, provided the Permanent Fund above mentioned, which shall then become the Life Membership Fund, shall always be kept at, or above, a sum, the income from which will be sufficient to pay the Grand Chapter per capita tax on the entire membership of this Chapter.

ARTICLE XII.

OFFENSES

SECTION 1. For a violation of the Constitution and Laws of the Grand Chapter, or of the By-Laws of this Chapter, or for any other unmasonic conduct, a companion may be suspended or expelled, the general rules for Masonic trials being observed in all cases.

ARTICLE XIII.

ORDER OF BUSINESS

SECTION 1. The order of business at all stated convocations shall be as follows:

1. Reading of Minutes of the Last Regular and all Intervening Convocations.
2. Unfinished Business.
3. Reports of Committees on Petitions for Degrees and for Membership.
4. Balloting.
5. Reports of Standing Committees.
6. Reports of Special Committees.
7. Reception of Petitions .
8. Communications.
9. New Business.
10. Degree Work.
11. Remarks for the Good of the Order.
12. Reading and Approving of Minutes.

ARTICLE XIV.

AMENDMENTS

SECTION 1. Any alteration or amendment of these By-laws shall be proposed in writing, at a stated convocation, and shall lie over until the next stated convocation; when, if adopted by an affirmative vote of not less than two-thirds of the members present, the same shall become a part of these By-laws, and not otherwise: Provided, however, no part of these By-laws relating to the Permanent Fund shall be suspended, amended or repealed, except upon the written consent of two-thirds of the members of the Chapter.

Adopted the 19th day of April, 1927.

STANDING RESOLUTIONS

1. The compensation of the Secretary shall be one dollar for each convocation (stated or called) attended by him, and ten per cent upon the annual dues collected.

The Assistant Secretary, who shall be designated by the Secretary, shall receive one dollar for each convocation attended by him, in the absence of the Secretary.

2. The salary of the Treasurer shall be thirty dollars per annum.

3. The compensation of the Sentinel shall be one dollar for each convocation (stated or called) attended by him, except when the Royal Arch Degree is conferred, at which convocation his compensation shall be two dollars.

4. The railroad fare and hotel bill of the High Priest in attending the Annual Convocation of the Grand Chapter shall be paid; provided, should he be allowed mileage by the Grand Chapter, or for other reason decline to render a bill therefor, then the same expenses of the next ranking member of this Chapter present at such Convocation shall be paid, provided such member represents this Chapter in that Body on account of official rank herein.

5. This Chapter shall annually pay the ten dollars fee for the Order of High Priesthood for the High Priest then in office, and the Secretary is hereby directed to draw annually his warrant for said sum in favor of the High Priest.

6. Until further order of the Chapter, the Permanent Funds shall be kept in the Raleigh Savings Bank and Trust Company.

7. The fiscal year shall be as prescribed by the Grand Chapter. At the stated convocation following the close of the fiscal year, the Secretary, Treasurer and Trustees shall make a complete report to the Chapter, and the books and accounts of each of said officers shall be examined and audited by the Finance Committee. The Finance Committee shall make such audit before the stated convocation following the close of the fiscal year, and report thereon, in writing, to the Chapter at said convocation.

8. The High Priest shall be authorized to appoint annually, as soon after his election as practicable, a Director of Degree Work, whose duty shall be, in co-operation with the High Priest, King an Scribe, to organize, instruct and direct a suitable and efficient corps of workers to confer the degrees of the Chapter.

9. Postal card notices of all convocations shall, when practicable, be sent each companion: Provided, the Secretary may exer-

cise his discretion as to sending notices to
companions who do not usually attend the
convocations.

10. Each companion, upon perfecting his
membership, shall be furnished by the Sec-
retary with a copy of these By-laws.

These By-Laws revised by

E. W. TIMBERLAKE, Chm.
A. B. GOETZE,
FRANK I. WATSON,
Committee.

Approved May 4, 1927.

R. C. DUNN
*Chairman Jurisprudence Committee
Grand Chapter of North Carolina.*



